

WEST LoTHIAN EDUCATIONAL TRUST

Scottish Charity Number: SCO 15454

Information

INDIVIDUAL APPLICATION

TO BE ELIGIBLE FOR AN AWARD YOU MUST HAVE RESIDED IN WEST LoTHIAN FOR THE LAST THREE YEARS OR HAVE ORIGINATED FROM THE AREA

The Trust has limited funds which are used to give grants to persons and bodies residing in or originating from West Lothian. The grants are mainly given for educational purposes and preference will be given to applicants who are unable to obtain grants from the Scottish Education Department or other sources. Normally a "one off" grant is given although annual grants may be available if a training course lasts for more than one year. Grants are given for the following purposes

1. Post-Graduate Scholarships
2. Supplementary bursaries for students attending universities etc.
3. Assistance in obtaining practical experience of trades etc.
4. Grants for student apprentices
5. Travel scholarship - to study outwith Scotland
6. Travel grants - travel of an educational purpose
7. Educational excursions - for pupils attending school or college
8. Educational travel e.g. member of a party organised by the Educational Authorities
9. Special equipment - for schools and colleges
10. Sports facilities
11. Support of clubs - with activities of an educational nature
12. Adult education
13. Promoting education in the visual arts
14. Promoting education in music
15. Promoting education in drama
16. Educational experiments and research

Notes on application:

1. Please type or use capitals in **black ink**.
2. Complete all sections 1-12 inclusive.
3. You may be asked to confirm information given in the application.
4. Your application will be considered primarily on the answers to the questions on this form but brief supporting papers may be enclosed, if necessary.

Grants are usually restricted to no more than £300 due to limited funds and the high level of applications.

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Application Form for an Individual

1.

Details of Applicant <i>(If you are completing this form on behalf of an applicant please fill in section 2 as well)</i>	Answers
Surname:	
First name:	
Title: Mr/Mrs/Miss/Ms etc	
Home address in West Lothian: Dates of residence in West Lothian: Present address: <i>(if different from above)</i>	
Email address:	
Day Telephone Number:	
Date of Birth:	
Marital status: Single/Married/Separated/Divorced	
Dependants:	

2.

On Behalf of Applicant <i>(Please fill in your own details)</i>	
Surname:	
First Name:	
Title: Mr/Mrs/Miss/Ms etc	
Address:	
Day Telephone Number:	
Relationship to applicant:	

<p>3. Previous Education:</p> <p>Secondary school(s) attended:</p> <p>Exams results and grades:</p>	<p style="text-align: right;">Answers</p> <p style="text-align: right;">From/To</p>
<p>4. Further Education:</p> <p>University/College - give name:</p> <p>Principal subject(s) of degrees:</p> <p>Degree obtained:</p> <p>Class of degree: <i>(if classified)</i></p> <p>Date of Graduation:</p> <p>Details of diploma or other qualifications:</p> <p>Date when qualification attained:</p>	<p style="text-align: right;">From/To</p>
<p>5. Educational Course for which grant is requested:</p> <p>Name of Educational Institution</p> <p>Course to be taken</p> <p>Start date of course</p> <p>End date of course</p>	
<p>6. Supporting Statement: Please comment (not exceeding 300 words), you should include:</p> <p>Your reasons for choosing your degree programme AND how this particular course would be of benefit to you in your future career</p> <p>A description of the positive financial impact that the Scholarship would have on you (e.g. we would encourage you to provide information on your financial circumstances, including any relevant personal circumstances that may have a financial impact on your time at College/University)</p>	

10.

Additional Income

Please provide details below of any financial support you are entitled to receive (either currently or projected)

		Amount of funds entitled to £
Educational Maintenance Allowance (EMA)	Yes/No	
Young Students Bursary/Young Students Outside Scotland Bursary from SAAS	Yes/No	
Educational Maintenance Allowance (EMA)		
Childcare Fund	Yes/No	
University/College Scholarship	Yes/No	
Postgraduate Funding (e.g. SAAS or research award)	Yes/No	
Part-time employment	Yes/No	
Other grants/scholarship or financial support	Please state	

11.

Benefits and Allowances

£

- a) Pensions
- i) Retirement
 - ii) Invalidity
 - iii) Service
 - iv) Widows
 - v) Occupational

- b) Child Benefit
- c) Guardian's allowance
- d) Fostering allowance
- e) Other allowances
 - i) Mobility
 - ii) Attendance
 - iii) Invalid Care
 - iv) Educational maintenance
 - v) Other

12.

**Other applications for help
a) for beneficiaries at
school**

- i) Is the applicant in receipt of an Education Maintenance Allowance (EMA)?
If so, how much?

<p>ii) Has an application been made to any other Trust, Society, etc. for assistance? If so, what is the outcome of application?</p> <p>b) For beneficiaries in Further of Higher Education</p> <p>i) How much do you receive (or expect to receive) from the following sources:</p> <p>a) Young Students Bursary/Higher Education Grant from Student Award Agency for Scotland (SAAS)/Local Education Authority (LEA)/Department for Education & Skills (DfeS)</p> <p>b) Student Loan from Student Loans Company</p> <p>c) Financial Assistance from any other source, (e.g. University/Bursary/Scholarships, Trust Society)</p>	
<p>13. Are there any special circumstances, other than those disclosed above, which support the present application?</p>	
<p>14. Referee's Supporting Statement - someone who can confirm the purpose of your grant application: (e.g. headteacher, employer, etc). Statement in support of application: Name: Address: Day Telephone Number:</p>	<p style="text-align: center;">Answers</p>

15. Have you received a grant from West Lothian Educational Trust before? Yes No

If yes, when

16. **Declaration**

I confirm that, to the best of my knowledge, the information given above is correct. I understand the information will be used to assist in proceeding with this application and I hereby give consent to its use for that purpose.

Signature of Applicant

Date

17. **Notes**

Your application must be lodged with the Secretaries by:

1 February, 1 May or 1 September

[applications arriving after the above dates will be carried forward to the next meeting]

To be eligible for an award you must have resided in West Lothian for the last two years or have originated from the area.

This form should be returned to :

**Fiona M M Watson CA
Scott-Moncrieff
Secretaries & Treasurers
Exchange Place 3
Semple Street
Edinburgh EH3 8BL**